# Miller Comprehensive Catholic High School

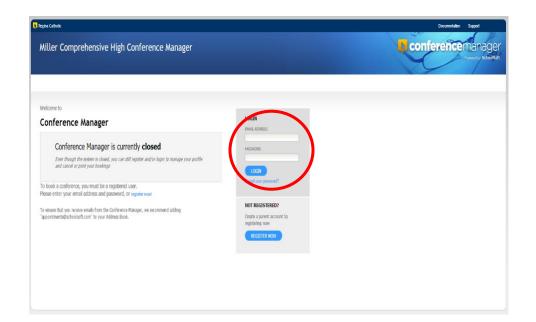
# **Parent-Student-Teacher Conferences**

Thursday, March 21<sup>st</sup>, 2024 1:00 PM - 8:00 PM

Log in to the following: https://miller-reg.schoolsoft.com/login.jsf

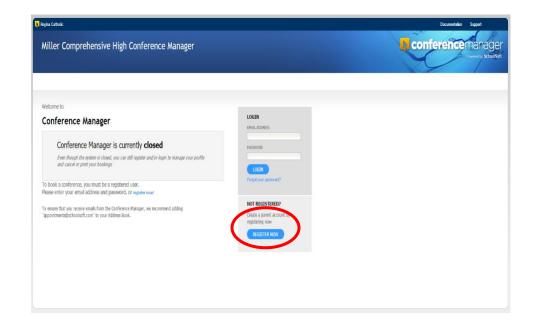
- We are currently in Semester 2.
- The Regina Catholic School Division has decided to provide families with two potential options to meet with teachers via Microsoft Teams OR Face-to-Face.
- Please log in to the Conference Bridge to schedule a time.
- The online process opens at 6:00 AM on March 14<sup>th</sup>, 2024, and closes at 10:00 PM, on March 20<sup>th</sup>, 2024.
- Note: If you are new to the conference website, you will need to create a username and password to enter the site. Please refer to the instructions below.
- If meeting face-to-face, conferences will be 8 minutes in length with 4 minutes of travel time to get to your next appointment.
- Students are strongly encouraged to participate in the conference, along with their parent/guardian.

If you have any questions about this on-line process, please contact 306-791-7230 or millerhighschool@rcsd.ca .



You will then go back to the Log-in screen, sign in with your email address and password

## OR



Click **Register Now**(Go to bottom of p.3 if you are already a registered user)

## Registration

Please enter the required information below:

PARENT/GUARDIAN INFORMATERS Name	I ION  Last Name	Daytime Phone
FIIST Mattle	Last Name	Dayume Priorie
Email Address	Confirm Email Address	
Password	Confirm Password	
Passwords are case sensitive and must be To ensure that you receive emails from the		adding "appointments@schoolsoft.com" to your Address Book.
STUDENT INFORMATION		
First Name STUDENT 1	Last Name	
First Name STUDENT 2	Last Name	
First Name STUDENT 3	Last Name	
First Name STUDENT 4	Last Name	
ADD ANOTHER STUDENT		
Terms and Conditions  This service is provided by School S	ou are uncomfortable with, or un nool to determine alternate ways	able to use our online of scheduling.
errors may arise therefore, confe problem occurs, or if it is necessar attempt to contact you about the is	rences scheduled online are sub y to change a booking, the school	ject to change. If a
I have read and accept the Ter ○ YES ○ NO	ms and Conditions.	
	SUBMIT	CLEAR

Fill out information, including email and password, agree to the terms etc. and click submit at the bottom.

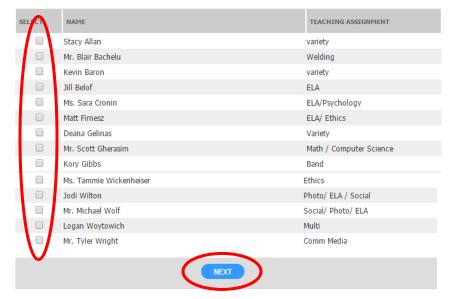
#### Welcome



Available teachers for the selected session

Choose the teacher(s) you would like to meet with

Please select at least one teacher.



Select the teacher you wish to meet with and click Next.

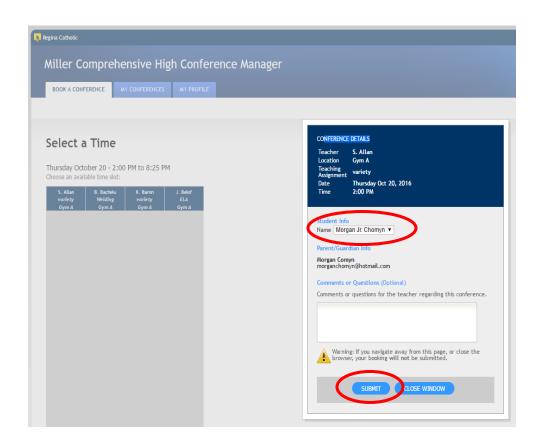
## Select a Time

Thursday October 20 - 2:00 PM to 8:25 PM

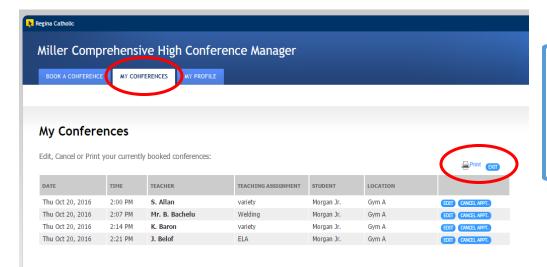
Choose an available time slot:

S. Allan variet G. n A	B. Bachelu Welding Gym A	K. Baron variety Gym A	J. Belof FLA Gym 4
2:00	2:00	2:00	2:00
2:07	2:07	2:07	2:07
2:14	2:14	2:14	2:14
2:21	2:21	2:21	2:21
2:28	2:28	2:28	2:28
2:35	2:35	2:35	2:35
2:42	2:42	2:42	2:42
2:49	2:49	2:49	2:49
2:56	2:56	2:56	2:56
3:03	3:03	3:03	3:03
3:10	3:10	3:10	3:10
3:17	3:17	3:17	3:17
3:24	3:24	3:24	3:24
3:31	3:31	3:31	3:31
3:38	3:38	3:38	3:38

Click the **time** under the teacher



Choose the **student** you are meeting about then click **Submit**.



You may then go to the "my conferences" tab to see your booking and print for your records (choose the landscape option if printing)