

Regina Catholic Schools Conference Registration

PARENT/STUDENT/TEACHER CONFERENCES

October 16th, 1:00 pm to 8:00 pm

1:00 pm to 3:00 pm – Virtual

3:00 pm to 5:00 pm – Face to Face

5:00 pm – 7:00 pm – Face to Face

7:00 pm to 8:00 pm - Virtual

Regina Catholic Schools

Michael A. Riffel High School

Login

Welcome to the Michael A. Riffel High School. You must be a registered user in order to login. Please enter your email address and password below, or register now!

To ensure that you receive emails from the Conference Manager, we recommend adding "appointments@schoolsoft.ca" to your Address Book.

Not Registered?
[REGISTER NOW](#)

Support
If you need assistance contact:
Michael A. Riffel High School at
306 791-7260

Supported Internet Browser Requirements
Internet Explorer 7.0+ preferred
Safari 3.2.1+
Mozilla Firefox 3.0+

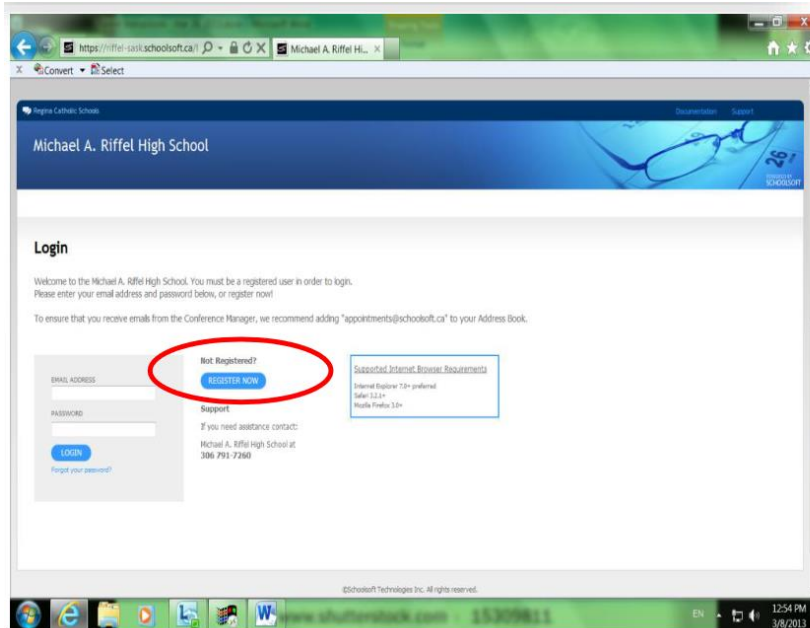
EMAIL ADDRESS
PASSWORD
[LOGIN](#)
[Forgot your password?](#)

Step #1:

- *Enter your email address and password.*
- *Click on "Login"*

Regina Catholic Schools Conference Registration

PARENT/STUDENT/TEACHER CONFERENCES



The screenshot shows a web browser window with the URL <https://riffel-isik.schoolsoft.ca/>. The page header for Michael A. Riffel High School includes links for "Documentation" and "Support". The main content area is titled "Login" and contains a welcome message, a login form with fields for "EMAIL ADDRESS" and "PASSWORD", and a "LOGIN" button. A red circle highlights the "REGISTER NOW" button located next to the "Not Registered?" text. To the right of the login form, there is a "Supported Internet Browser Requirements" box listing Internet Explorer 7.0+, Safari 3.2.1+, and Mozilla Firefox 3.0+. At the bottom of the page, a footer contains the copyright notice "(c) Schoolsoft Technologies Inc. All rights reserved." and a taskbar with the date 3/8/2013 and time 12:54 PM.

Michael A. Riffel High School

Documentation Support

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Email Address: _____
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LOGIN
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www.schoolsoft.com 15309811 EN 12:54 PM 3/8/2013

Step #2:

*Click on
"Register Now"*

Regina Catholic Schools Conference Registration

PARENT/STUDENT/TEACHER CONFERENCES

Michael A. Riffel High School - Windows Internet Explorer

Registration

Please enter the required information below:

PARENT/STUDENT INFORMATION

First Name: [] Last Name: [] E-mail Address: []

Street Address: [] Confirm Street Address: []

Password: [] Confirm Password: []

(Passwords are case sensitive and must be at least 6 characters in length.
To ensure that you remain secure from the Conference Website, we recommend adding "regina@rcs.sask.sk.ca" to your Address Book.)

STUDENT INFORMATION

STUDENT 1: First Name: [] Last Name: []

STUDENT 2: First Name: [] Last Name: []

STUDENT 3: First Name: [] Last Name: []

STUDENT 4: First Name: [] Last Name: []

STUDENT 5: First Name: [] Last Name: []

Step #3:

- **Fill out information, including email and password**
- **Agree to the terms, etc. and click on the "Submit" button.**
- **You will then be taken back to the "Login" screen. Sign in with your email address and password.**

Michael A. Riffel High School - Windows Internet Explorer

STUDENT INFORMATION

STUDENT 1: First Name: [] Last Name: []

STUDENT 2: First Name: [] Last Name: []

STUDENT 3: First Name: [] Last Name: []

STUDENT 4: First Name: [] Last Name: []

STUDENT 5: First Name: [] Last Name: []

Terms and Conditions

This service is provided by SchoolSoft Technologies Inc. (SchoolSoft). Your use of the SchoolSoft system is voluntary. If you are uncomfortable with, or unable to use our online system, you should contact the school to determine alternate ways of scheduling.

While the occurrence of scheduling conflicts is very rare, we do not assume any responsibility for scheduling conflicts.

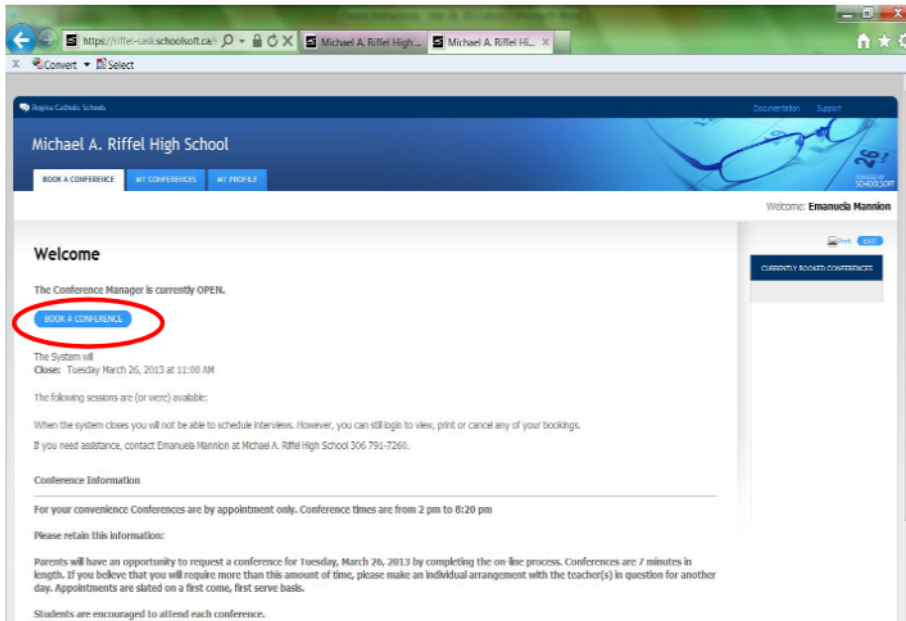
I have read and accept the Terms and Conditions.

☐ Yes ☐ No

SUBMIT **CLEAR**

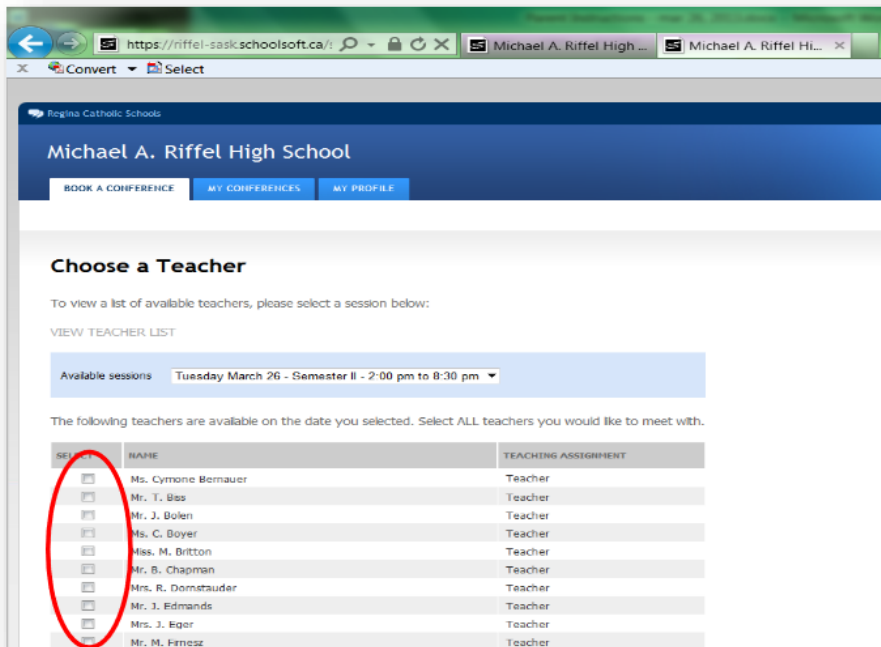
Regina Catholic Schools Conference Registration

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Step #4:

- Click on "Book a Conference"



Step #5:

- Select the teachers that have requested you book an appointment with.
- Click on the "Next" button at the bottom of the screen.

Regina Catholic Schools Conference Registration PARENT/STUDENT/TEACHER CONFERENCES

CONFERENCE DETAILS

Teacher: Miss. M. Britton
Location: Room 222
Teaching Assignment: Teacher
Date: Tuesday Mar 26, 2013
Time: 3:00 PM

Student Info:
Name: Test Student

Parent/Guardian Info

Comments or Questions (Optional):
Comments or questions for the teacher regarding this conference.

Warning: If you navigate away from this page, or close the browser, your booking will not be submitted.

SUBMIT **CLOSE WINDOW**

Teacher	Room	Time
Miss. M. Britton	Room 222	2:00
Mr. B. Chapman	Room 224	2:00
Ms. T. Fisher	Room 213	2:00
Mr. M. Good	Room 131	2:00
Miss. M. Britton	Room 222	2:10
Mr. B. Chapman	Room 224	2:10
Ms. T. Fisher	Room 213	2:10
Mr. M. Good	Room 131	2:10
Miss. M. Britton	Room 222	2:20
Mr. B. Chapman	Room 224	2:20
Ms. T. Fisher	Room 213	2:20
Mr. M. Good	Room 131	2:20
Miss. M. Britton	Room 222	2:30
Mr. B. Chapman	Room 224	2:30
Ms. T. Fisher	Room 213	2:30
Mr. M. Good	Room 131	2:30
Miss. M. Britton	Room 222	2:40
Mr. B. Chapman	Room 224	2:40
Ms. T. Fisher	Room 213	2:40
Mr. M. Good	Room 131	2:40
Miss. M. Britton	Room 222	2:50
Mr. B. Chapman	Room 224	2:50
Ms. T. Fisher	Room 213	2:50
Mr. M. Good	Room 131	2:50
Miss. M. Britton	Room 222	3:00
Mr. B. Chapman	Room 224	3:00
Ms. T. Fisher	Room 213	3:00
Mr. M. Good	Room 131	3:00
Miss. M. Britton	Room 222	3:10
Mr. B. Chapman	Room 224	3:10
Ms. T. Fisher	Room 213	3:10
Mr. M. Good	Room 131	3:10
Miss. M. Britton	Room 222	3:20
Mr. B. Chapman	Room 224	3:20
Ms. T. Fisher	Room 213	3:20
Mr. M. Good	Room 131	3:20
Miss. M. Britton	Room 222	3:30
Mr. B. Chapman	Room 224	3:30
Ms. T. Fisher	Room 213	3:30
Mr. M. Good	Room 131	3:30
Miss. M. Britton	Room 222	3:40
Mr. B. Chapman	Room 224	3:40
Ms. T. Fisher	Room 213	3:40
Mr. M. Good	Room 131	3:40
Miss. M. Britton	Room 222	3:50
Mr. B. Chapman	Room 224	3:50
Ms. T. Fisher	Room 213	3:50
Mr. M. Good	Room 131	3:50
Miss. M. Britton	Room 222	4:00
Mr. B. Chapman	Room 224	4:00
Ms. T. Fisher	Room 213	4:00
Mr. M. Good	Room 131	4:00

Step #6:

- Choose the time under the teacher
- Choose the student you wish to schedule
- Click on "Submit"
- Repeat these steps for each teacher you wish to schedule an appointment with.

My Conferences

Edit, Cancel or Print your currently booked conferences:

DATE	TIME	TEACHER	TEACHING ASSIGNMENT	STUDENT	LOCATION	
Tue Mar 26, 2013	2:40 PM	Mrs. M. Good Will	Teacher	Test	Room 131	PRINT EDIT
Tue Mar 26, 2013	2:50 PM	Mr. B. Chapman	Teacher	Test	Room 224	CANCEL
Tue Mar 26, 2013	3:00 PM	Miss. M. Britton	Teacher	Test	Room 222	CANCEL
Tue Mar 26, 2013	3:10 PM	Ms. T. Fisher	Teacher	Test	Room 213	CANCEL

Step #7:

- You may then go the "My Conferences" tab to see your booked times.
- Click on the "Print" button to print a copy for your records

Please retain this information:

- Parents will have an opportunity to request a conference by completing the on-line process.
- Conferences are 8 minutes in length. If you believe that you will require more than this amount of time, please make an individual arrangement with the teacher(s) in question for another day.
- Students are encouraged to attend each conference.